

## **Petite Salon HISTOIRE RULES**

Petite Salon L'Archiviste shall prepare a Petite Salon Histoire in accordance with the following rules, which have been set by Salon National. Petite Salon histoire shall be submitted to Departmental L'Archiviste only.

### **General Rules for Petite Salon Histoires**

1. Histoire shall cover the period from June 1 through May 31, and shall be compiled from reports of Petite Salon Officers and Chairmen.
2. The Histoires must be in the hands of L'Archiviste Departmental at such date they request them.
3. Each Petite Salon submitting a Histoire shall be responsible for the postage necessary for its return to their respective Petite Salon.
4. Histories shall be **double** spaced, typed in red or black, 8 1/2 x 11 paper (one side only) with 1 1/2" margin on top, sides and bottom of all pages. The page number is to be placed on center of bottom of all pages. There shall be **no** borders or emblems used on pages. Either a red or white binder may be used, with Eight and Forty Emblem on cover. May be typed on word processor or computer.
5. The only picture to be used is that of Le Chapeau Petite Salon and it shall be either black & white or color, approximately 2 1/2 x 3 1/2, but no larger than 3 x 5, not including the border.
6. Two (2) copies (at least) are to be made, the original to become the property of the retiring Chapeau Petite Salon and a copy to be placed in the Petite Salon files.

### **Required Contents**

- A. Introductory page giving name of Petite Salon and location, date, name of L'Archiviste and signature on right side of the page.
- B. Short preface or forward (CENTERED)
- C. Contents giving subject and page number.
- D. Prayer of your choice (CENTERED)
- E. Pledge of Allegiance to the Flag (CENTERED) (SINGLE SPACED)
- F. First and last stanza of Star Spangled Banner (CENTERED) (SINGLE SPACED)
- G. Flanders Field (CENTERED) (SINGLE SPACED)
- H. America's Answer (CENTERED) (SINGLE SPACED)
- I. Chapeau's Response (CENTERED) (SINGLE SPACED)
- J. List of Petite Salon Officers and Chairmen (No service record required).
- K. List of Distinguished Partners serving in Departmental and Nationale Eight and Forty
- L. In Memoriam (Deceased Partners)

M. A **narrative report** to include the following information of activities and programs (Do not include actual documents).

1. Children & Youth
  - a) Tuberculosis
  - b) Cystic Fibrosis
  - c) Lung and other respiratory diseases
2. Bulletin information (if applicable)
3. Constitution & Bylaws information (if applicable)
4. Fellowship (including any fund-raising activities)
5. Meetings
6. Partnership
7. Scholarships
8. Miscellaneous (awards, new Salons, etc., not covered in the above)

N. Index Optional

The following are Rules for Judging

### **General Rules for Departemental Histoires Rules for Judging**

<b>Items of suggested contents A through L</b>	<b>15%</b>
Arrangement, Simplicity, Eye Appeal	
<b>Item M – Activities</b>	<b>50%</b>
Presentation, Readability, Comprehensiveness	
Sentence Construction, Grammar and Spelling	
<b>Uniformity and Appearance</b>	<b>35%</b>
Margins, Typing, Paper, Neatness	

Plain covers to be used with an Eight and Forty Emblem on the front.