



LA BOUTIQUE DES HUIT CHAPEAUX ET QUARANTE FEMMES

NATIONAL CONSTITUTION & BYLAWS – 2022

LA BOUTIQUE DES HUIT CHAPEAUX ET QUARANTE FEMMES

NATIONAL CONSTITUTION

ARTICLE I NAME

The name of this organization shall be La Boutique des Huit Chapeaux et Quarante Femmes.

ARTICLE II OBJECT

The object of this organization is:

1. Fun and Fellowship – to provide wholesome relaxation for its partners.
2. Service – such service to be concerned with the prevention and control of all lung and respiratory disease(s) in children.

ARTICLE III PARTNERSHIP

Partnership shall be limited to mothers, wives, daughters, daughters-in-law, sisters, grandmothers, granddaughters, nieces, great-grandmothers and great great-grandmothers, to include step or adopted, of active duty or honorably discharged United States Military Service members or female service members themselves, past, present and future, who are at least 18 years of age.

ARTICLE IV NATIONAL OFFICERS

Section 1. La Boutique National shall have the following national officers: Le Chapeau National, Le Demi Chapeau National, four National Division Les Demi Chapeaux, National La Secretaire/Caissiere, L'Archiviste Nationale, L'Aumonier National, L'Avocate Nationale, and La Concierge National.

Section 2. La Marche Nationale shall elect the following term limited officers: Le Chapeau National, Le Demi Chapeau National, four National Division Les Demi Chapeaux, L'Archiviste Nationale, L'Aumonier National, and La Concierge National. Each National Division Demi Chapeau shall serve without seniority and shall be elected from each Division. Such officers shall serve for one (1) term or until their successors are elected; a term shall start upon adjournment of La Marche Nationale at which they were elected and end at the adjournment of the following National Marche.

Section 3. The National La Secretaire/Caissiere and L'Avocate Nationale may serve an unlimited number of terms and shall be confirmed by Le Pouvoir National at National Marche.

**ARTICLE V
BOARD OF DIRECTORS**

The Board of Directors of the Corporation shall be the members of Le Pouvoir National.

**ARTICLE VI
MEETING**

A meeting of the Board of Directors (Le Pouvoir National) shall be held at the close of the fiscal year at the time of La Marche Nationale.

**ARTICLE VII
AMENDMENTS**

Amendments to the Articles of Incorporation shall first be adopted by the Board of Directors (Le Pouvoir National) after which they shall be submitted to La Marche Nationale. Ten days notice shall be given. Any amendments so voted by La Boutique Nationale shall be filed in triplicate with the Secretary of State in which the organization is registered.

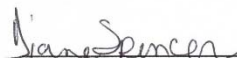
The Constitution may be amended at any La Marche Nationale by two-thirds vote of the registered delegates present and voting; provided that all suggested amendments have been considered by Le Pouvoir National at a meeting prior to La Marche Nationale, and that copies of the proposed amendments shall have been made available to delegates before the time of the meeting at which the vote is to be taken on the amendments; and provided further that all such proposed amendments are in the hands of the Constitution and Bylaws Chairman not less than twenty-five days prior to La Marche Nationale.

Adopted this 15th day January 2021 by Le Pouvoir National.

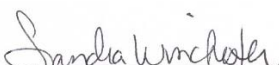
House Keeping on 15th day January 2021 by Le Pouvoir National



Denise Bossetti
National Constitution & Bylaws Chairman



Diane Spencer
Le Chapeau National



Sandra Winchester
La Secrétaire-Caissière Nationale



Lila Speckels
L' Avocate National

NATIONAL BYLAWS

ARTICLE I ORGANIZATION

- Section 1.** La Boutique shall be organized into Les Departementaux Salons, which shall in turn be organized into Les Petits Salons.
- Section 2.** Le Pouvoir Departemental shall have the authority to decide the bounds of Les Petits Salons in counties within its jurisdiction.

ARTICLE II PARTNERSHIP

- Section 1.** There shall be one class of members - Active - and members shall be called Partners.
- Section 2.** All Partners in La Boutique shall be known as Les Chapeaux Americains and all eligible non-partners shall be known as Les Chapeaux Etrangers.
- Section 3.** The Partners in a Petit Salon may select any eligible person for partnership. The vote on partnership shall be by ballot and requires a two-thirds vote in favor by those eligible voters present and voting. The Partnership vote may take place at the initial meeting at which a Partner candidate's name is presented.
- Section 4.** Per capita dues are due at the beginning of each fiscal year (August 1st) and a Partner shall be declared in arrears as of December 31st of any year unpaid and all privileges suspended automatically. A courtesy reminder letter may be sent from a Petit Salon to encourage payment.
- (a) For reinstatement and continuous years of service, payment of all back dues must be made in full. If more than three years delinquent, a new application and proof of veteran affiliation must be submitted and a vote taken per Section 3.
- Section 5.** No invitation shall be re-issued to an Etranger rejected by Le Salon, or to an Etranger who has declined an invitation, within one year after such rejection or declination.
- Section 6.** No partner shall be entitled to full partnership privileges, nor shall she receive an Eight and Forty Partnership card until she has been obligated into La Boutique. There shall be a thirty-day limit for Etrangers to accept an invitation to join a Le Petit Salon.
- Section 7.** No partners shall be initiated at La Marche Departementale unless request for initiation has been filed with La Secretaire Departementale, properly executed by Le Chapeau and La Secretaire of Le Petit Salon requesting the initiation.

ARTICLE III LES SALONS DEPARTEMENTAUX

- Section 1.** Les Salons Departementaux, composed of Les Petits Salons within their respective areas, shall be chartered by Le Pouvoir National upon receipt of the proper forms and Charter fee.
- (a) Petit Salons that fail to maintain the ten (10) paid Partners required to keep their Charter may transfer Partnership to their Departemental. All assets and records must be turned in to their Departemental La Secretaire as well as their Charter.
 - (b) Petit Salons must notify National La Secretaire that they are surrendering their charter as well as their EIN number.
- Section 2.** Each Departemental shall have the same officers as are provided in these Bylaws, except the officers of Les Demi Chapeaux may be a minimum of two, to be known as Le Demi Chapeau Premier and Le Demi Chapeau Deuxieme. The office of La Secretaire-Caissiere may be separated if it is deemed advisable.
- (a) Elective officers of Les Salons Departementaux may succeed themselves.
 - (b) In the event a Le Chapeau Departemental is elected for another consecutive term, Le Pouvoir National member then serving would be retained in office, and the re-elected Le Chapeau Departemental continues to serve as Alternate Le Pouvoir.
 - (c) The Le Pouvoir National members representing Les Salons Departementaux shall take office upon adjournment of La Marche Nationale. If the Le Pouvoir member expires or resigns her partnership, her alternate the incoming Le Chapeau serves. No other person may serve as Le Pouvoir until an election is held.
- Section 3.** Constitution and Bylaws
- (a) Each NEW Departemental shall submit three copies of their new Constitution and Bylaws, with four signature pages, directly to L'Avocate Nationale for initial approval.
 - 1. The National L' Avocate upon approval shall send 2 copies and 4 signature pages to the National Constitution and Bylaws chairman for final approval and to have signature pages all signed.
 - 2. The Constitution and Bylaws chairman after approval shall have all signatures signed and will send a signature page back to the L' Avocate, a copy and a signature page to the National office of the Secretaire-Caissiere and one signature page to the new Departemental.
 - (b) A copy of said Constitution and Bylaws, with signature page shall be maintained in National Headquarters Office.
 - (c) Any changes to Departementaux Constitution and Bylaws shall be made any time during the year, but not submitted to National within 30 days before and after La March National.
 - (d) Three copies and 4 signature sheets of the changed Constitution and Bylaws shall be sent to the National chairman of the Constitution and Bylaws Committee for approval.
 - 1. The National Constitution and Bylaws chairman shall upon approval have all signature sheets signed.
 - 2. The chairman will then send one copy with signature sheet to the L' Avocate National, another copy with signature sheet to the National Office of the Secretaire-Caissiere and return one signature page to the Departemental.
 - (e) These may be completed and saved with electronics means with the consent of the Departemental officer and the National Constitution and Bylaws chairman.

Section 4. Dues and Partnership Cards:

- (a) Annual partnership cards shall be distributed by Les Secretaries Departementaux to Les Petits Salons on the basis of previous year's partnership and are to be given to a Partner upon receipt of her Partnership dues.
- (b) La Secretaire Departementale shall remit all National dues to Le Salon National within fifteen (15) days after receipt from Les Petits Boutique.

Section 5. La Marche Departementale shall be held at least thirty (30) days prior to La Marche Nationale.

Section 6. Installation of Le Departemental officers shall be held prior to La Marche Nationale and shall take effect at close of La Marche Departementale except Departemental Pouvoir.

(a) Newly elected/appointed names of Officers and chairmen with addresses, zip codes, e-mail addresses when available, and phone numbers be sent to the National Office of the La Secretaire Nationale thirty (30) days prior to La Marche Nationale.

(b) Names and addresses of appointed officers and committee chairmen for Le Salon Departemental shall also be sent to the corresponding National Officers and committee chairmen within 10 days after publication of their names in The Hat Box.

Section 7. Le Chapeau Departemental or L'Avocate Departementale shall send request for official opinions by Partners to L'Avocate Nationale after first being cleared through them.

Section 8. Representation at La Marche Departementale shall be three (3) delegates for the Charter, and one additional delegate for each fifty (50) partners, or major fraction thereof, from each Le Petit Salon.

ARTICLE IV LES PETITS SALONS

Section 1. Les Petits Salons shall be chartered by Le Pouvoir National upon the receipt of the Charter application properly executed and accompanied by the charter fee, per capita dues, individual partnership applications, and remittance blanks. Le Chapeau Departemental and La Secretaire Departementale shall sign all applications for Charters for Les Petits Salons.

Section 2. A minimum of ten (10) new partners shall be required to Charter a Le Petit Salon. The minimum partnership of a Le Petit Salon shall be at all times not less than ten (10) partners to retain its Charter. At any time, there shall not be a limited number of Partners within a Salon.

Section 3. Le Pouvoir National may suspend or revoke the charter of a Le Petit Salon, which violates the National Constitution and Bylaws, or any specified action of La Marche Nationale or Le Pouvoir National.

Section 4. Disbanding/Charter Surrender

- (a) A letter, with delivery confirmation, must be sent to all Partners in good standing of a Le Petit Salon before action is taken to disband and a time limit established for those who wish to transfer to another Petit Salon.
- (b) If transferring within one year after the surrender or revocation of Charter and the current

dues are not paid; a partner may pay the one year in arrears to Le Petit Salon into which she transfers.

- (c) When a Le Petit Salon ceases to function or its charter has been revoked or canceled, the Charter and all records and funds shall be forwarded immediately to the respective La Secretaire-Caissiere Departementale.

Section 5. No person, at any time, may be a Partner of more than one Le Petit Salon.

Section 6. A Partner in good standing may be voted into Partnership in Le Petit Salon of her choice. If accepted into Partnership, the transfer shall originate in Le Petit Salon to which the Partner is transferring.

Section 7. Pouvoir Members/Officers

- (a) Le Petit Chapeau shall automatically become Le Departmental Pouvoir member at the expiration of their term of office. The alternate member shall be the duly elected Le Petit Chapeau. There shall be no elected Le Departmental Pouvoir members in Le Petit Salon. Le Petit Chapeau in office at the time of organization of a new Le Petit Salon is Le Departmental Pouvoir member.
- (b) Les Petits Salons may have an elected nominating committee.
- (c) Elected officers of Les Petits Salons may succeed themselves.
- (d) In the event a Le Petit Chapeau is elected for more than one consecutive term, Le Departmental Pouvoir member then serving would be retained in office, and the re-elected Le Petit Chapeau continues to serve as Alternate Pouvoir member.
- (e) Le Petit La Secretaire shall issue annual Partnership cards to Partners upon receipt of dues and remit to La Secretaire Departementale within fifteen (15) days.

Section 8. The Constitution and Bylaws in each Le Petit Salon shall, on all points, conform to the Constitution and Bylaws of the National organization. A copy of the amendments to the Constitution and Bylaws of each Le Petit Salon shall be sent annually to the chairman of Le Departmental Constitution and Bylaws Committee. A copy shall be filed with La Secretaire Departementale and a copy with L'Avocate Departementale and a copy with Le Departmental Constitution and Bylaws Chairman. These copies shall be given to succeeding officers and chairman.

ARTICLE V LE POUVOIR NATIONAL

Section 1. Quorum: Fifty per cent (50%), exclusive of Les Chapeaux National Passé and Chairmen of standing committees, shall constitute a quorum of Le Pouvoir National.

Section 2. Between Les Marches National, Le Pouvoir National shall serve as the governing body of the organization with fiduciary, policy, and other responsibilities for the organization.

Section 3. This body shall be composed of the National Officers, Chairmen of National standing committees, all Les Chapeaux National Passé in good standing (who shall be members for life), and Le Pouvoir Member or her alternate from each Salon Departemental. Le Chapeau Departemental shall automatically become Le Pouvoir National member at the expiration of

her term of office, but does not serve in this capacity until adjournment of La Marche Nationale. The alternate Pouvoir member shall be the duly elected Le Chapeau Departemental.

Section 4. Term of Office: The Le Pouvoir National members representing Les Salons Departementaux shall take office upon adjournment of La Marche Nationale. If Le Pouvoir member expires or resigns her partnership her alternate serves. If she expires or resigns, then Le Demi Chapeau Premier assumes the office. No other person may serve as Le Pouvoir until an election is held.

Section 5. Time and Place of Meeting: Le Pouvoir National shall meet at the place of La Marche Nationale prior to La Marche Nationale and immediately following it.

- (a) Le Chapeau National may call a Pouvoir or special meeting.
- (b) Le Chapeau National shall call a special meeting of Le Pouvoir National upon the written request of not less than 25 Partners.
- (c) In the event the Pouvoir and Le Chapeau are not present at Pouvoir, the next ranking officer or a Partner selected from the Departemental's delegation, shall be allowed the honor of casting their vote.

Section 6. All National Pouvoir Officers and Chairman may have up to 15 days to complete changes made to their program before passing, it to the new officer or chairman. These changes must be documented and completed.

ARTICLE VI MEETINGS

Section 1. The legislative body of La Boutique Nationale shall be La Marche Nationale, which shall be held and for the purpose of electing officers, receiving reports and transacting such other business as brought before it. This will be held in the home state of Le Chapeau National or state of her choice.

Section 2. Quorum: A quorum shall exist at La Marche Nationale when a majority of Les Salons Departementaux are represented.

Section 3. Representation at La Marche Nationale shall be by Les Salons Departementaux.

- (a) Each Le Salon Departemental shall be entitled to five (5) delegates.
- (b) Each Salon Departemental shall be entitled to one (1) additional delegate for each five hundred (500) Partners or major fraction thereof.
- (c) Current dues for all delegates, alternates and delegates in their own right shall be into National Headquarters not less than 30 days prior to La Marche Nationale.
- (d) Delegates and alternates shall be elected by Les Departementaux at their Marche not less than thirty (30) days before La Marche Nationale.
- (e) Delegate-strength fees must be paid in full regardless of the number attending or not attending.

Section 4. Delegates-at-Large: Delegates-at-large shall cast their votes with their respective Departemental.

- (a) Les Chapeaux National Passé shall be delegates-at-large for life providing they remain in good standing within their Petit/Departemental Salons.

- (b) National Officers, Chairmen of Standing Committees and National Pouvoir members are delegates-at-large during their term of service.
- (c) Le Pouvoir members and delegates **ONLY** are entitled to alternates. If Le Pouvoir member or alternate is not present, no vote can be cast for them.
- (d) Only **ONE** vote may be cast per Partner regardless of how many titles, offices or chairmanships she holds.
- (e) Le Pouvoir, National Officer or National Chairman shall cast her vote as Le Pouvoir member.

Section 5. Voting: Each delegate whose registration fee is paid shall be entitled to one vote.

- (a) An absent delegate's vote shall be cast by the majority of the delegates from her Salon Departemental.
- (b) If only one delegate or alternate is in attendance from a Departemental, she may cast the total number of elected delegates votes for which the registration fee has been paid.
- (c) Any delegates-at-large must relinquish her vote as such and receive authorization from La Marche Departementale to represent Le Departemental in the event no elected delegates or alternates are in attendance.

Section 6. Notice of meetings: The Call for La Marche Nationale shall be published in the Spring Issue of The Hat Box or by mailing to Departementaux Secretaires for dissemination if space is limited in publication.

Section 7. Emergencies

- (a). In the case of a national emergency, state emergency, or any type of event (man-made or natural) that could potentially put members in danger La Chapeau National, with the consent of the majority of Le Pouvoir National, may order that elections be held by mail or electronically.
- (b). In the case of a national emergency, state emergency, or any type of event (man-made or natural) that could potentially put members in danger, La Chapeau National, with the consent of Le Pouvoir National, may order that an electronic meeting be held as a substitute for a regular, National Pouvoir, or special meeting.

ARTICLE VII NATIONAL OFFICERS

Section 1. Elective Officers: La Marche Nationale shall elect, Le Chapeau National, Le Demi Chapeau National, four Les Demi Chapeaux National-Divisional, L'Archiviste Nationale, L'Aumonier National and La Concierge Nationale.

Section 2. There shall be four Divisions comprised of Departementaux within each Division. The Divisions are Central, Eastern, Southern and Western as designated by Nationale. Each Division shall elect one Demi Chapeau from within its sphere and she shall serve without seniority.

Section 3. Appointive Officers. Le Chapeau National shall appoint La Secretaire-Caissiere Nationale and L'Avocate Nationale. They shall be ratified by Le Pouvoir National.

ARTICLE VIII NOMINATION AND ELECTION

- Section 1.** Nominations shall be made from the floor and no one shall be nominated whose consent to serve has not been previously obtained. A plurality vote shall elect. Where there are two or more candidates for any office, the election for that office shall be by ballot.
- Section 2.** Le Pouvoir National shall fill any vacancy in office occurring between Les Marches National.
- Section 3.** All National Officers, Le Pouvoir National members and members of Standing Committees must be in good standing in their respective Les Petits Salons or Les Salons Departementaux to hold office.
- Section 4.** No National Officer shall be eligible for re-election to the same office.
- Section 5.** Candidate for National Office
- (a) Candidate for National Office shall be presented in nomination by a delegate from her Le Departemental.
 - (b) If no delegate is present from her Departemental, although endorsed, then the candidate can be presented in nomination by a delegate from another Departemental.
 - (c) The nomination must be in full accord with the wishes of the delegates present and voting if candidate has not had the endorsement of her own Departemental.

ARTICLE IX DUTIES OF OFFICERS

- Section 1.** Le Chapeau National:
- It shall be the duty of Le Chapeau National to preside at all meetings of La Marche Nationale and Le Pouvoir National; she shall appoint members of all standing Committees.
- She shall be an ex-officio member of all committees, and shall perform such other duties as are usually incidental to the office.
- Section 2.** Le Demi Chapeau:
- (a) In the absence of Le Chapeau National at a meeting of the organization, it shall be the duty of Le Demi Chapeau National to be the presiding officer. In the absence of both Le Chapeau National and Le Demi Chapeau National, a chairman pro-tem shall be elected.
 - (b) In the event Le Chapeau National is unable to make official visits, she may authorize Le Demi Chapeau National to be her official representative. Le Demi Chapeau National shall not attend any functions in an official capacity unless authorized to do so by Le Chapeau National. Attendance to her Le Departemental, Le Pouvoir and La Marche being the exception. She shall assume such other duties as assigned to her by Le Chapeau National.
 - (c) In the event of a vacancy in the office of Le Chapeau National through death or resignation, Le Demi Chapeau National shall become Le Chapeau National and assume

the duties of the office. If the unexpired term of office for Le Chapeau National is less than six months, the person assuming her office shall be eligible for election by regular process to the office of Le Chapeau National.

Section 3. Les Demi Chapeaux National-Divisional:

It shall be the duty of Les Demi Chapeaux National-Divisional to act as a representative of Le Chapeau National on all matters referred to them by her, and to be the advisory heads of their respective Divisions, keep in touch with all Les Salons Departementaux within their respective Divisions, create a closer cooperation and keep the National Organization informed as to their activities. She shall perform such other duties as may be incidental to the office.

Section 4. La Secretaire-Caissiere Nationale:

It shall be the duty of La Secretaire-Caissiere Nationale to arrange for the recording of the proceedings of La Marche Nationale and Le Pouvoir National, and to keep all records of the National Organization.

- (a) In the event La Secretaire-Caissiere Nationale is unable to attend Le Pouvoir National or La Marche Nationale, La Secretaire-Caissiere and the Finance Chairman shall appoint an Interim La Secretaire for said Le Pouvoir National or La Marche Nationale. The interim La Secretaire of that event will receive four days per diem and shall perform the duties as directed by La Secretaire-Caissiere Nationale.
- (b) She shall be custodian of the funds of the National Organization and shall sign all checks and pay bills approved by the Finance Committee. She shall render a monthly statement to Le Chapeau National and to the Finance Committee.
- (c) She shall maintain current master Partnership list and submit monthly Partnership reports to Le Chapeau National, Finance Chairman and Partnership Chairman.
- (d) She shall handle all emblems and supplies.
- (e) She shall, each year, file an annual report with the Secretary of State in which the organization is registered, the Internal Revenue Service and such other authorities as required.
- (f) She shall make hotel arrangements for Chapeau Days in Denver, Colorado and La Marche Nationale in the home state, or state of choice, of Le Chapeau National. Necessary trip expenses to be paid from Chapeau Days and La Marche Nationale budgets.
- (g) She shall perform such other duties as may be assigned to her by Le Chapeau National.

Section 5. L'Archiviste Nationale:

It shall be the duty of L'Archiviste Nationale to compile the historical records of the National Organization and to make a report to La Marche Nationale. She shall perform such other duties as may be assigned by Le Chapeau National.

Section 6. L'Aumonier National:

It shall be the duty of L'Aumonier National to offer prayer at the opening of each session of La Marche Nationale, to have charge of the memorial service and to perform such other duties as Le Chapeau National may direct.

Section 7. La Concierge Nationale:

It shall be the duty of La Concierge Nationale to advance and retire the Colors and perform such other duties as Le Chapeau National may direct.

Section 8. L'Avocate Nationale:

It shall be the duty of L'Avocate Nationale to act as legal advisor to Le Chapeau National, and to render official opinions. She shall serve as Parliamentarian at Le Pouvoir National and La Marche Nationale.

ARTICLE X COMMITTEES

Section 1. Standing Committees:

Le Chapeau National shall appoint the following Standing Committees: Advisory, Awards, Children and Youth, Constitution and Bylaws, Finance, Handbook, Hat Box, Leadership, Nurses Scholarship, Partnership, Public Relations, Ritual and Emblem and Fun and Fellowship.

- (a) Le Pouvoir National shall ratify all appointments.
- (b) The Awards, Constitution and Bylaws, Handbook, Leadership, Public Relations, and Ritual and Emblem Committees shall each be composed of three members.
- (c) The Children and Youth, Nurses Scholarship and Partnership Committees shall have a Chairman, a Vice-Chairman and a Division Chairman from each of the four Divisions.
- (d) The Hat Box Editor is responsible for the compiling of the Annual Book of Reports.

Section 2. Children and Youth Committee:

The Children and Youth Committee shall have the responsibility for the direction of the Eight and Forty Service program which is all lung and respiratory diseases in children. The Children and Youth Committee Chairman shall be the National Jewish Health Liaison.

Section 3. Finance Committee:

There shall be a National Finance Committee composed of three members. The term of office shall be from the close of one La Marche Nationale through the next La Marche Nationale. Each member of the Finance Committee shall serve for a three-year term and may not succeed themselves.

- (a) At all times, one member shall be a National Chapeau Passé.
- (b) Each year, Le Chapeau National shall appoint one member to this committee and shall designate the Chairman of the committee to serve during the term of said Le Chapeau National.
- (d) In case of resignation or death of any member of the Finance Committee, Le Chapeau shall appoint a successor at once, to fill the unexpired term, subject to the ratification of Le Pouvoir National.
- (e) The members shall prepare a budget yearly and shall supervise the expenditures under the budget and authorize, in advance, all expenditures not covered by this budget.
- (f) The National Finance Committee shall submit the proposed budget to Le Pre-Marche Pouvoir for consideration and approval by Le Pouvoir National.

- (g) The Finance Committee shall have jurisdiction over the Hat Box Editor and the annual book of reports publication, supervise their activities and set up their policies with the approval of Le Chapeau National.
- (h) The National Finance Committee shall receive applications from qualified Eight and Forty Partners in good standing, when a change is made in the office of La Secretaire-Caissiere Nationale. The names of those deemed to be qualified by the Finance Committee shall then be given to Le Chapeau National, who in turn, will appoint La Secretaire-Caissiere Nationale with the approval of Le Pouvoir National.

Section 4. Le Chapeau shall appoint three National Chapeau Passé to serve on an Advisory Committee. Their duty is to serve in any capacity only when called upon by Le Chapeau National.

Section 5. The Handbook Committee is composed of three (3) Partners for a term of three years each. Le Chapeau National shall designate the Chairman of the committee to serve during her term in office.

- (a) Their duty is to update the Handbook yearly, with such changes as to be in compliance with the National Constitution and Bylaws and such other areas of concern to the Partners.

Section 6. Leadership Committee:

- (a) The Committee shall conduct a Leadership Panel at La National Marche which shall be open to all Partners. The Panel will provide information in regard to all phases and programs of our Eight and Forty and should be especially informative to Les Petit Salons and Departementaux.

ARTICLE XI CHARTERS

Section 1. Charters shall be granted upon receipt of the proper forms properly executed and accompanied by the Charter fee set by the Finance Committee. All Charters shall be signed by Le Chapeau National and by La Secretaire-Caissiere Nationale.

Section 2. No additional names may be added to the Charter roll after it has been received at National Headquarters.

Section 3. Le Pouvoir National shall revoke any Departemental Charter where there are less than ten (10) Partners whose dues have been paid for the previous year.

- (a) Upon request of a Departemental, Le Pouvoir shall revoke the Charter of a Petit Salon that ceases to function or under such circumstances as might make such action necessary.
- (b) Le Departemental Pouvoir may suspend a Petit Salon's Charter as a disciplinary action relative to revocation for a period of one (1) year. Such action shall not extend beyond the close of the next Marche Nationale.

ARTICLE XII FINANCES

- Section 1.** The revenue of La Boutique Nationale shall be derived from the annual partnership dues and such other sources as may be approved by Le Pouvoir National, including the sale of Emblem jewelry and various publications derived from within our Organization.
- Section 2.** With the exception of La Secretaire-Caissiere Nationale, there shall be no salaried officers of La Boutique Nationale.
- Section 3.** La Boutique Nationale Expenses
- (a)** Necessary expenses incurred by Le Chapeau National, L'Avocate Nationale and the Finance Chairman, in the exercise of their duties to La Boutique National at La Marché Nationale shall be paid from the National Treasury and the Finance Committee shall properly budget for such expense.
 - (b)** Necessary expenses required for La Secretaire-Caissiere in the exercise of her duty to La Boutique National at La Marché Nationale shall be budgeted and if / when necessary adjust the expenses needed by the Finance Committee and paid from the National Treasury.

ARTICLE XIII DISCIPLINE

- Section 1.** Le Pouvoir National, after notice and hearing, may suspend or revoke the Charter of a Le Salon Departemental which violates the Constitution and Bylaws of La Boutique Nationale, or any specific action of La Marche Nationale, or Le Pouvoir National, or which fails to discipline adequately, any of its Les Petits Salons for such violation. Le Pouvoir National may provide for the government and administration of such Le Salon Departemental during suspension, or upon such revocation.
- Section 2.** All questions affecting the election, eligibility and conduct of National Officers shall be referred to and determined by Le Pouvoir National. All questions affecting election, eligibility and conduct of Le Pouvoir National from Les Salons Departementaux, or of the Officers and Le Pouvoir members of Les Salon Departementaux or of Partners of Les Petits Salons, shall be referred to and determined by Le Pouvoir Departemental of Le Petit Salon involved, which shall be the final authority thereon.

ARTICLE XIV FISCAL YEAR

- Section 1.** The administrative year of La Boutique Nationale shall be from the close of La Marche, to the close of the next succeeding La Marche Nationale.
- Section 2.** The official closing of the books of La Secretaire-Caissiere Nationale shall be July 31st.

ARTICLE XV PARLIAMENTARY AUTHORITY

The National Organization shall be governed by “**ROBERT’S RULES OF ORDER, NEWLY REVISED, CURRENT EDITON**” on all points not covered by these bylaws.

ARTICLE XVI AMENDMENTS

These Bylaws may be amended at any La Marche Nationale by two-thirds vote of the registered delegates present and voting provided that all suggested amendments have been considered by Le Pouvoir National, at a meeting prior to La Marche Nationale, and that copies of the proposed amendments shall have been available to delegates before the time of the meeting at which the vote is to be taken on the amendments; and provided further that all such proposed amendments are in the hands of the Constitution and Bylaws Chairman not less than twenty-five days prior to La Marche Nationale.

ARTICLE XVII AUTHORITY

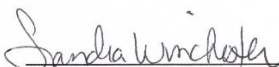
The authority under which all Salons, Departementaux, and Petits, shall function is vested in La Boutique Nationale as described within its Constitution and Bylaws.

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Adopted this 3rd day of September 2011 at La Marche Nationale in Minneapolis, Minnesota.
Amended this 30th day of August 2013 at La Marche Nationale in Houston, Texas.
Amended this 11th day of September 2014 at La Marche National in Rapid City, South Dakota
Amended this 11th day of September 2015 at La Marche National in Cleveland, Ohio
Amended this 26th day of August 2017 at La Marche National in Reno, Nevada
Amended this 14th day of September 2018 at La Marche National in Chandler, Arizona
Amended this 15th day January 2021 by Le Pouvoir National
Amended this 13th day of August 2021 at La Marche National in Louisville, Kentucky
Amended this 23rd day of September 2022 at La Marche National in Springfield, Illinois



Denise Bossetti
National Constitution & Bylaws Chairman



Sandra Winchester
La Secretaire-Caissiere Nationale

Judy Zimmerman

Judy Zimmerman
Le Chapeau National

Vickey Zwall

Vickey Zwall
L'Avocate Nationale

STANDING RULES

1. The official Emblem of La Boutique shall be a white lug with the number 8 and 40 inscribed in gold thereon.
2. Any Le National Officer, present or past, may wear the Red Wings; any Le Departemental Officer, present or past may wear the White Wings; and any Le Petit Salon Officer, present or past may wear the Blue Wings. (Members of a committee of Le Petit or Le Salon Departemental are not entitled to wear the winged pins. These pins are to be worn only by Officers of Le Salon National, Le Salon Departemental or Le Petit Salon.)
3. Any Partner having served a full term in the office of Le Chapeau or having been elected to fill the term in the major portion of an unexpired term shall be recognized as Le Chapeau Passé at the following La Marche.
4. The principal office of Eight and Forty shall be maintained by La Secretaire-Caissiere Nationale.
5. All books and records shall be completed and forwarded to succeeding officers and chairmen within 15 days following the close of La Marche Departementale or La Marche Nationale.
6. Salary of La Secretaire-Caissiere Nationale (including Social Security and Withholding Tax) shall be from the General Fund. Compensation for services to the Hat Box and Emblem Division by La Secretaire-Caissiere Nationale shall be fixed by the Finance Committee and approved by La Marche Nationale.
7. Expenses incurred for La Marche Nationale
 - a. In the event the La Secretaire/Caissiere Nationale is unable to attend Le Pouvoir Nationale or La Marche Nationale La Secretaire/Caissiere National and Finance chairman shall appoint an Interim La Secretaire for said Le Pouvoir Nationale or La Marche Nationale. The Interim La Secretaire of that event will receive four days per diem and shall perform the duties as directed by La Secretaire/Caissiere National.
 - b. Necessary expenses incurred by Le Chapeau National, La Secretaire-Caissiere Nationale in the exercise of their duties for La Boutique Nationale and while in attendance at La Marche Nationale, shall be paid from the treasury.
 - c. Allowance shall be made as follows: coach plane fare or if traveling by car, the number of miles traveled by most direct routes and per diem. Automobile travel and per diem in route is not to exceed coach plane fare. Taxi fare to and from bus, train or plane will be allowed when a free limousine or shuttle service is not available.
 - d. Amount per diem, number of days allowed, and mileage rate to be determined by National Finance Committee of La Boutique Nationale.
 - e. In the case of the La Secretaire- Caissiere, expenses may need adjustment to cover costs as there should be no out-of-pocket expenses for her attendance at La Marche National.
 - f. Le Demi Chapeau National shall be reimbursed for official visits only when authorized to serve for Le Chapeau National.
8. Expenses for L'Avocate Nationale and Chairmen of Children and Youth, Leadership and Finance, in the exercise of their duties for La Boutique Nationale or while in attendance at La Marche Nationale, shall be paid per diem only from the treasury. Amount of per diem and number of days allowed to be determined by the National Finance Committee of La Boutique Nationale.

- 9.** National Certificates of Awards, which have been approved by La Boutique Nationale, shall be presented on the floor of La Marche Nationale and generated by the Awards Chairman. All personal and/or Divisional Awards shall be presented at Le Pre-Marche Committee meetings or at the Divisional Caucuses.
- 10.** A \$15.00 Memorial Donation, taken from the General Fund, shall be sent to a non-profit organization which may include The Eight and Forty Foundation or The American Legion Child Welfare Foundation, upon the death of any of the following: Le Chapeau National Passé, immediate family member of Le Chapeau National Passé or any National Officer or Chairman. The Departementale Secretaire shall immediately notify the National Secretaire upon learning of such death. Further, National Secretaire shall notify all Les Secretaires Departementaux of said death for dissemination to its Partners.
- 11.** A copy of all reports and communications from each chairman of La Boutique shall be mailed to Le Chapeau National.
- 12.** No Partnership lists shall be furnished to any outside source from any Le Salon of La Boutique for any purpose whatsoever.
- 13.** La Surintendante of Le Departemental or Le Petit Salon shall have charge of the initiation and may arrange the social activities following the regular meeting.
- 14.** A Committee of three shall be appointed by Le Chapeau National at the Pre-Marche Pouvoir to review the transcript of the proceedings of La Marche Nationale. After review the original copy is to remain in National Headquarters, one copy to be sent to immediate Le Chapeau National Passé and one copy to current Le Chapeau National. The transcript of the proceedings of Le Marche shall be completed by the recorder and forwarded to the Committee responsible for review within ninety (90) days following the close of Marche.
- 15.** Le Pouvoir National assembled at the Le Pouvoir prior to La Marche Nationale shall make any corrections to the Eight and Forty Handbook. It shall be the duty of L'Avocate Nationale to review these changes before presentation by the Handbook Committee at Le Pouvoir National.
- 16.** A Le Petit Salon may have three (3) members on its Partnership Committee.
- 17.** Permission was granted to take credit through the Eight and Forty for gifts presented to the National Jewish Health, solicited through the efforts of the Partners (credit must come through Le Salon).
- 18.** La Secretaire-Caissiere Nationale shall be empowered to destroy correspondence, bulletins, remittance sheets and retired charters after three (3) years prior to current year.
- 19.** Printing of the National Constitution and Bylaws and the Standing Rules shall be printed as needed with all corrections/deletions inserted/deleted.
- 20.** Candidates for National office shall hold a joint reception, with no favors or giveaways except for the candidate for Chapeau National. The Junior Passé shall make the arrangements and prorate the cost between all the candidates.

- 21.** La Marche Nationale Chairman shall be given four (4) days per diem, the amount to be determined by the Finance Committee.
- 22.** Inasmuch as Le Chapeau National has her greetings and Christmas message in the Hat Box, it is not necessary to send organization cards at Christmas.
- 23.** A letter stating a Partner is seeking National Office shall be sent to Le Chapeau and La Secretaire upon securing the endorsement of her Petit and Departemental Salons, including the dates endorsed. She shall make no announcement of her intent until after the candidate for Le Chapeau National makes her announcement.
- 24.** No Partner shall be allowed to serve in or on more than one National appointment each year.
- 25.** For Official Meetings at Marche, Departemental or Nationale, that Partners are encouraged to wear white or white and red.
- 26.** As the Eight and Forty does not have closed meetings, guests may be invited to Salon meetings.
- 27.** With the exception of an emergency resolution, all other resolutions shall be submitted in proper format, signed by Petit/Departementale Secretaire and Chapeau, including the date it was adopted. The resolution shall be in the hands of the National Resolutions Chairman, Le Chapeau National and La Secretaire Nationale not less than 30 days prior to La Marche Nationale.
- 28.** One thousand dollars (\$1,000.00) shall be earmarked annually as a Memorial for National Chapeau Passé, to be given, at their choice, to an NJH program or The Eight & Forty Foundation upon their passing.
- 29.** Annual Reports deadlines are as follows Petit Salons to Departemental June 15th, Departemental to National July 15th. History Book and Public Relation Books to National July 15th.
- 30.** National Officers and Nationale Chairmen send out bulletins or newsletters monthly or at least quarterly. These should be sent to National Officers, National Chairmen, National Passes and to appropriate Departemental Chairmen.
- 31.** The Eight & Forty Foundation is accepted as a recognized program under Salon National and as such donations may be accepted as with any other program.
- 32.** La Marche Nationale shall be scheduled for the second or third weekend of September.
- 33.** The National per capita shall be: National dues fifteen dollars (\$15.00), which includes a subscription to the Hat Box. (Effective 2023 dues, 8/1/22).
- 34.** There shall be an initiation fee for each new partner. The sum of \$2.50 is to be remitted to Le Salon Departemental.

Adopted this 4th day of September 2010 at La Marche Nationale in Milwaukee, Wisconsin.
Amended this 1st day of September 2012 at La Marche Nationale in Indianapolis, Indiana.
Amended this 30th day of August 2013 at La Marche Nationale in Houston, Texas.
Amended this 13th day of September 2014 at La Marche Nationale in Rapid City, South Dakota
Amended this 10th day of September 2016 at La Marche Nationale in Warwick, New Jersey
Amended this 26th day of August 2017 at La Marche Nationale in Reno, Nevada
Amended this 14th day of September 2018 at La Marche Nationale in Chandler, Arizona
Amended this 15th day of January 2021 by Le Pouvoir National.